

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT  
**BUDGET AND FINANCE COMMITTEE: BUDGET HEARING #3**  
DEPARTMENTS: ELECTED OFFICIALS, DEPARTMENTS OF FUND 101  
**MINUTES**  
MAY 11, 2021 | 6:00PM | TC COURTHOUSE

Members Present:

Dwight Jewell  
Gary Claridy  
Ken Buckmaster  
Shane Burton

Bill Fergusson  
Jerry Ford  
T. Bubba Gregory  
Landon Gulley

Richard Harsh  
Mayor Stephen Chambers

Members Absent:

Rachel Jones  
Gary Walsh

Others present:

Amy Thomas, CCFO  
David Nollner  
Richard Johnson  
Rita Crowder, Clerk  
Cindy Carman, Trustee

Kim Taylor, Court Clerk  
Jason Evitts, UT Ext  
Megan Lee, Library  
Mike Potts, Assessor  
Sam Edwards, Bldg Codes

Bryan King  
Tommy McFarland  
Chris Gregory, Media

The meeting was called to order at 6:00 pm by Chairman Dwight Jewell. This meeting will be reviewing the proposed budgets for Elected Officials and General Fund 101 Departments. The Committee will also review Fund 101 in its entirety.

This budget contains a "bonus payment" for the departments in 101, 111, 116, and 118 in order to switch our payroll schedule from Current to Accrued. This change in systems will also allow us to move to a Monday-Sunday schedule and move to direct deposit for County employees. Revenue amounts will change after the certification of the penny value. For estimates we are using 1¢=\$25,685 for General and 1¢=\$5,466 for Urban Services.

**Elected Officials**

101-51100 County Commission \$106,579

Proposed decrease for the function. No major items of concern.

101-51300 Mayor's Office \$308,294

Proposed decrease for the function. New programs are being added to the Data Processing Services to include the Accounting software, Time & Attendance software, and a Vendor Registry system.

101-51400 County Attorney \$31,000

Proposed increase for the function by \$900. No major items of concern.

101-51500 Election Commission \$125,367

Committee had questions over the office worker line item and asked to move this office to the May 13 discussion.

101-51600 Register of Deeds \$125,469

Proposed increase by \$8,925 due to a plat scanner that will be shared between this office and the Property Assessor's office and possibly the Planning Office. Question was raised on moving the part time worker to full time. Ms. Hall had stated to the Mayor's office that the work did not justify a full time position at this time.

101-52300 Property Assessor \$181,461

Proposed increase for the function by \$36,651. A request is being made for a 4WD truck. Assessor said that the sale of the current vehicle would help offset this request. This is also going to be a reappraisal year for the County and fees to the state during the process will increase.

101-52400 Trustee \$149,725

Proposed increase for the function by \$2,690. This is mainly due to a request for a server and fee increase for her accounting system.

101-52500 County Clerk \$153,317

Proposed increase of \$15,728. Ms. Crowder is requesting to add a part time position due to increased traffic in her office. This position will be on an as needed basis. Committee agreed that this office warranted the added help.

101-53100 Circuit Court Clerk \$204,471

Proposed decrease for the function. No major items of concern.

101-53300 General Sessions Court \$101,351

Proposed increase on function due to 1.2% increase on Judge Linville's salary as directed by the Administration of Courts Offices.

101-53400 Chancery Court \$137,874

Proposed increase of \$3,413 due to increased fees for office software and a request for an office scanner.

101-53700 Judicial Commissioners \$40,589

Proposed increase of \$8,067. Judge Linville has requested an increase in salary for the Judicial Commissioners.

101-54240 Juvenile Services \$49,396

Proposed increase of \$394 for training conferences. No major items of concern.

### **General Services Departments**

101-51720 Planning Office \$119,139\*

Proposed increase of \$12,855\*. Mr. Edwards requests to move his assistant from part time to full time due to the increased workload of the office. It was also decided to move the 51750 Codes Compliance function (\$1,500) into 51720 Planning.

*\* On May 12, Sam called the Budget Director to let her know that his assistant will not be taking the County insurance. This decreased his budget by \$6,084.*

101-51910 Archives \$2,000

Proposed increase of \$157. No major items of concern.

101-54610 Coroner / Medical Examiner \$32,500

Proposed decrease for the function. No major items of concern.

101-55110 Health Department \$32,589

No change from previous year. No major items of concern.

101-55120 Animal Shelter \$62,814

Proposed decrease for the function. Committee asked about the Communications increase – The Shelter employees have a shared cell phone due to no landline. This phone is also used as a hot spot for internet access when working at the shelter.

101-55720 Sanitation Education / Litter Program \$44,200

No change from previous year. Grant Program. No major items of concern.

101-56300 Senior Center \$39,020

Proposed decrease. CARES Act funding not used in FY 2021 will be amended to the budget after July 1, 2021. Grant funding from GNRC. No major items of concern.

101-56500 Library \$140,404

In order to meet the Maintenance of Effort guidelines, \$1,500 was added to Library Books/Media.

101-57100 UT Agri Extension \$69,193

Proposed increase of \$1,818. New agent position to be brought into the office. No major items of concern.

101-58190 Community Development \$464,558

This function houses the 2018 THDA HOME Grant expenditures. This project should be completed within the 2022 fiscal year. Function also houses the TN Downtowns Grant program that is assisting with the façade improvements of downtown businesses. The County will also be contributing to the Industrial Development Board in contracting with Retail Strategies to do feasibility studies on the County.

101-58300 Veteran Services Officer \$18,608

No change from previous year. No major items of concern.

101-58400 Other Charges \$392,700

Increase of \$10,100 due to increase of insurance premiums for liability and workman's compensation.

### **Revenues for Fund 101 General Services**

Committee reviewed the proposed amounts for revenues. The certified penny value will not be available until early June. Court Fines/Fees and other revenues associated with the Courts should increase with the Court system reopening to full capacity this year. Overall, Revenues are budgeted very conservatively.

This concluded the discussion for night 3 of the Budget Hearings. Next meeting will be Thursday, May 13, 2021 at 6pm in the Trousdale County Courthouse.

Chairman Dwight Jewell adjourned the meeting at 7:23pm.